



SELF STUDY REPORT

FOR

1st CYCLE OF ACCREDITATION

**RANIBAI AGNIHOTRI INSTITUTE OF COMPUTER
SCIENCE AND INFORMATION TECHNOLOGY,
WARDHA**

AGNIHOTRI COLLEGE CAMPUS, BAPUJI WADI RAMNAGAR, WARDHA.
442001
raicit.org

Submitted To

**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL
BANGALORE**

November 2023

1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Ranibai Agnihotri Institute of Computer Science and Information Technology was established in 1999 in Wardha, Maharashtra. It is a pioneer, self-financing, co-educational Institution. It is affiliated to the Rashtrasant Tukadoji Maharaj Nagpur University. Well equipped laboratories, rich library, qualified and experienced staff high academic standard have made the institute one of the premier institutions in Maharashtra. The Agnihotri group of Institutions is a large tree of education in this region which is flowering and fruiting since last decades. The branch to this tree in the form of college RAICSIT started in 2007. The idea was to give facility to brilliant students of this region for computer science and Management education. In addition to the academic education we are also interested in developing Indian Sanskar, culture and discipline among students. We wish to enhance our wings at global level and launch academic programs in collaboration with international universities and institutions. We look forward for bright, excellent and meaningful future of our students.

Jai Mahakali Shikshan Sanstha is emerging as one of the largest networks of educational institution in the Vidarbha region. It was established by Hon'ble Pandit Shankarprasadji Agnihotri in 1985 as result of dedication and motivation of Late Smt. Ranibai Agnihotri who was inspired by our father of the nation Mahatma Gandhi and Vinobaji Bhave. Henceforth the college has been named after her as RAICSIT. Although Jai Mahakali Shikshan Sanstha had a very humble beginning, still its growth during the last 22 years as educational institution is remarkable and astonishing. It has now grown up with More than 20 educational units of various kinds, right from pre-primary school to post graduate institutions. The social commitment and humanitarian outlook of Hon'ble Pandit Shankarprasadji Agnihotri is reflected in a various relevant projet.

Vision

The Mission of the department is to train the student in latest technologies, achieve based standards in therotical and practical and aspects : apart from involving them in live project in collaboration with industries to develop indigenus and appropriate technolgies at low cost to help the rural people.

To provide affordable quality education, while equipping students with knowledge and skills in their chosen stream, inculcate values, identify hidden talents, provide opportunities for students to realize their full potential and thus shape them into future leaders, entrepreneurs and above all good human beings.

Excellent & Efficient Professionals,

Responsible & Sensible Citizens,

Kind and Compassionate Human Beings

Mission

The Mission of the department is to train the student in latest technologies, achieve based standards in therotical and practical and aspects apart from involving them in live project in collaboration with industries to develop

indigenous and appropriate technologies at low cost to help the rural people.

To improve the quality of academic inputs constantly.

To promote knowledge and value based education.

To train the students for self employment.

To provide quality education to masses with updated infrastructural facilities and services at relatively reasonable cost.

To develop the spirit of patriotism, discipline and a sense of social responsibility by following the principles and ideologies of Mahatma Gandhi and Acharya Vinoba Bhave.

To educate the students in Computer Science, Management, Commerce and various branches of Management, Computer Science with a perspective of enriching their practical knowledge.

To bring about overall development of independent personality and professional calibre in the student.

To inculcate in the students' mind national integrity, patriotism, discipline and obligation to society.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

- Well experienced, full time In-hours faculties to develop cutting edge knowledge.
- Excellent infrastructure, e-campus.
- High-tech AC rooms with digital panel & laboratories equipped with PC and large LED monitor.
- State of the art laboratories for wireless communications etc.
- Regular guest lectures and seminars.
- Customized curriculum designed as per the needs of the existing corporate sector.
- More than 5000 books are available at library.
- Free hostel facility to all backward class students.
- Scholarship facility for eligible candidate.
- Faculty takes interest in publication of research paper in various conferences regularly from this year.
- The institute is centrally located in a civilian area of wardha. It is 1 km away from railway station & the same from bus stand & 15 minutes drive from historical places i.e. Sewagram & Pavnar.
- The college campus has a well spacious area with an excellent surrounding and incorporates amenities like Conference hall, Auditorium, well stocked library, canteen, students hostel, indoor and outdoor games facility, Gymnasium and extensive playground which is spread over 12 Acres of land.

Institutional Weakness

- Principal & Professor post is vacant.
- Lack of reference books of new syllabus in library department.
- Lack of flexibility in admitting other than Maharashtra state students for degree programs.
- Girl students need to be encouraged to participate more in extracurricular activities
- Lack of flexibility in introducing innovative and job and entrepreneurial development degree program.
- Improved hostel lodging is needed for girl students

Institutional Opportunity

- To be one of the recognized Institutions of computer science and management.
- In growing economic scenario, Average salary packages would go up and quality of intake would be improved.
- To further upgrade the quality in higher education to prepare the students to cope with the pace of the world and be globally competitive workforce and citizens.
- To build moral fiber and Integrity in the educational system.

Institutional Challenge

- Low fee structure, huge pay related expenses and maintenance of the college poses a barrier for infrastructure developmental initiatives due to decreasing fund every year.
- Students with diverse background with diverse needs.
- Improving number of students opting for entrepreneurship.
- Recruiting highly experienced faculty.
- More self-sufficiency in admission procedure to attract other state students.
- Inconsistency in pay scales between aided and unaided teachers.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

CRITERIA WISE SUMMARY

Curricular Aspects

Ranibai Agnihotri Institute of computer science and information Technology Wardha is affiliated to Rashtrasant Tukdoji maharaj Nagpur University Nagpur. The institution offers 3 U.G. programmes i.e. B.B.A, B.C.C.A, B.C.A and 2 P.G Programme M.B.A and M.C.A. The University has both Choice Based Credit System and Elective Course System. Besides this, the university also offers online certificate programmes in order to enrich the curriculum in well-thought and planned manner. The curriculum is executed not only through classroom teaching but also supported with various co-curricular as well as extra-curricular activities throughout the year. The vision and mission of the institute is attained in a planned manner.

Faculty and students are motivated to upgrade and acquire the essential academic and research skills through various in-house and external programs. Most of the programs provide experiential and participative learning through projects, internship, industrial visits, survey, educational tours, case study and continuous evaluation through seminars, workshops, group discussions, college tests and practical. Most of the faculty members are involved in Question Papers Setting, Moderation, Assessment and Evaluation. The faculty makes efforts to ensure that the course outcome is attained in the stipulated time and monitor the same through a daily lecture plan record maintained by them. Stakeholder's feedback system is effectively implemented. Feedbacks are helpful for revision, redesign and to enhance learning effectiveness.

Teaching-learning and Evaluation

Ranibai Agnihotri Institute of Computer Sciences and Information Technology, Wardha, offers a structured system for the all-round development of students in multiple aspects, such as physical, emotional and social. This types of development aims to help student become well – rounded and able to function effectively in all aspect of their life. To strengthen students' domain knowledge guest lectures, workshops, conferences etc. are organised .The institute maintains the requisite teacher-student ratio. The courses are assigned to the faculty based on their competencies and specializations.

The BBA, BCA & B.COM (COMPUTER APPLICATION) admissions are done at college level as per the guidelines of Rashtrasant Tukadoji Maharaj Nagpur University (RTMNU), MBA and MCA admissions process is conducted by DTE government of Maharashtra. As the college is affiliated to RTMNU, the syllabus is provided by the University.

Orientation sessions for students and teachers are conducted for the first year student to introduce the programme. The institute has a well-qualified and experienced teaching faculty who working and putting their maximum effort. Teaching plans and internal evaluation process is well prepared. The first session helps students to learn about the courses, objectives and outcomes. Internal tests are conducted at course level by every class teacher. Tools of internal and external assessment are clear and the grievance redressal system is in position. Various student centric methods, such as Practical learning, participative learning and problem solving methodologies are used for enhancing learning experiences of students using ICT tools. Students get experience through various co-curricular and extracurricular events. Course Outcomes (COs) for all courses and Programme Outcomes (POs) for all Programme are stated and displayed online. The COs and POs are evaluated using various internal and external completion tools. Student's input evaluated through various surveys and feedback.

Research, Innovations and Extension

Innovation Ecosystem

The institution should keep innovating new teaching methods for the better understanding and knowledge development of the students.

Research Publications and awards

The following number of papers published by teacher in the journals notified on UGC website during the last five

- 1) Employee Engagement
- 2) Human Resources Management Practices s in Ultratech Cement Ltd, Kovya, Gujarat
- 3) Modern Network Security
- 4) Descriptive Study of Employment Generation Schemes & Solutions Provided By Government of India to Rural People.

The Number of following books and chapters in edited volumes, books published and papers published in national or international conference proceedings by the teacher during last five years,

- 1) Evolution business
- 2) A comparative analysis of fastag an electronic toll collection system with conventional system for highways in research column II (multi-disciplinary)
- 3) Need of management information system to improve corporate.
- 4) A multidisciplinary & multilingual book on innovative best practices in 21st century (opportunity and challenges)
- 5) An analytic study of crises and poverty due to Covid-19 in research column III.
- 6) An analytical study of Digital marketing through social media on emerging issues in commerce, economics, information technology and management.

Collaboration

The institution had collaborated for faculty exchange, student exchange, internship, field trip, on-job training, research etc during the last five years. And the number of MOUs with national and international institutions, universities, industries, corporate houses etc. during last five years.1) VEDSIDHA PRODUCTS PVT. LTD, NAGPUR. 2) COJAG SMART TECHNOLOGY PVT. LTD NAGPUR.

Infrastructure and Learning Resources

Infrastructure Resources

In the last Five years, the College has spent more than Rs. 93.01 lakhs on augmenting its infrastructure resources. The College has invested considerably in constructing

Building repair of Rs. 10.63 lakhs. We spent almost Rs.11.37 lakhs Arrangements for adequate water supply and electricity has also been made. We Spent Rs. 11.11 lakhs for the maintenance of computers. We Spent Rs. 7.16 lakhs for the maintenance of furniture and equipment. We have 120 computers in our labs and we have distributed 10 laptops to the students that were given by the College of Rs. 3.20 Lakhs. We have spent Rs. 4.23 Lakhs for Garden maintenance. We have plans ready for the introduction of a Media Lab in the next academic year. As a part of developing sports facilities we have creating a turf for cricket and football. We also have a well equipped gymnasium. The renovated air-conditioned hall, with a seating capacity for 600 people, is extensively used for special functions, extracurricular and cultural activities. The plans are available in College premises. In the financial year 2018-22, the library spent almost Rs. 45.28 lakhs for purchasing books. There are almost 8,000 books in the library. As infrastructural support and resource the College has constructed ramps, accessible washrooms for the students and faculty with physical disabilities.

Learning Resources

In last Five years, the College has spent more than Rs. 93.00 lakhs on learning resources like physical facilities excluding salary component year wise during the last five years (INR in lakhs).

The College has invested considerably in physical facilities like interior decoration Rs.2.35 lakhs. We spend almost Rs.33.78 lakhs on stationary, we spend Rs. 5.53 lakhs on Admission Student Marketing. We spend Rs 2.45 lakhs on Internet. we spend Rs.7.67 lakhs on photocopy(Xerox). we spend Rs.0.36 lakhs on bank charges. We spend Rs. 1.72 lakhs on audit fees. We spend Rs 1.99 lakhs on telephone & postage bills. We spend Rs 1.74 lakhs on news papers & Periodicals. We spend Rs.1.86 lakhs on travelling. We spend Rs.6.47 lakhs on diesel & petrol.

In last Five years, the College has spent more than Rs. 148.21 lakhs on learning resources like academic facilities excluding salary component year wise during the last five years (INR in lakhs).

The College has invested considerably in academic facilities like annual gathering Rs.8.32 lakhs. We spend almost Rs.5.41 lakhs on committee expenses, we spend Rs. 6.79 lakhs on camp. we spend Rs.4.45 lakhs on educational tour. we spend Rs.4.02 lakhs on exam expenses. we spend Rs 6.33 lakhs student fresher's welcome party(Induction program). we spend Rs.4.79 lakhs on meeting expenses. we spend Rs.1.91 lakhs on prize

distribution. we spend Rs.20.37 lakhs on college program. we spend Rs. 5.04 lakhs on student project. we spend Rs.7.80 on practical exam. we spend Rs.5.30 lakhs on other function. we spend Rs.7.43 lakhs on student seminar.

we spend Rs.60.20 lakhs on advertisement, board & banner, printing, prospectus printing, refreshment & other expenses.

Student Support and Progression

Internal Quality Assurance Cell

The Internal Quality Assurance Cell in our institution has established on dated 1st July 2023 and we will arrange to organise all quality assurance strategies and process from this year and other teaching learning process, structures & methodologies, etc.

Institutional Perspective Plan

The institutional perspective plan will be conducting from this year as we established IQAC and But we are planning to develop effective policies, administrative setup, appointment, service rules and procedures for more betterment.

Institution has not implemented any E-governance in its operations at Administration, Finance & Accounts, Student Admission and Support and Examination level.

Our institute has performance appraisal system which appraises teaching staff for their progress and working. Working on effective welfare measures for teaching and non-teaching staff and planning to develop career development committee.

All teachers were guided from institute to attend all type of conferences/workshop which were mostly related to academics and most of the programs are performed in our Agnihotri Group itself.

No financial support has been provided yet to the teachers staff for conferences/workshops because most of the programs taken at institute level and was free for all staff.

No faculty development programs are taken in institution as our institute gives time to time guiding bodies.

No faculty development programs are taken in institution and not participated yet as our institute gives time to time guiding bodies.

Institution is working on creating strategies for mobilization and optimal utilization of resources and funds from various sources and planning to conducts financial audits regularly.

The Internal Quality Assurance Cell in our institution has established on dated 1st July 2023 and we will

arrange to organise all quality assurance strategies and process from this year and other teaching learning process, structures & methodologies, etc.

Governance, Leadership and Management

Internal Quality Assurance Cell

The Internal Quality Assurance Cell in our institution has established on dated 1st July 2023 and we will arrange to organise all quality assurance strategies and process from this year and other teaching learning process, structures & methodologies, etc.

Institutional Perspective Plan

The institutional perspective plan will be conducting from this year as we established IQAC and But we are planning to develop effective policies, administrative setup, appointment, service rules and procedures for more betterment.

Institution has not implemented any E-governance in its operations at Administration, Finance & Accounts, Student Admission and Support and Examination level.

Our institute has performance appraisal system which appraises teaching staff for their progress and working. Working on effective welfare measures for teaching and non-teaching staff and planning to develop career development committee.

All teachers were guided from institute to attend all type of conferences/workshop which were mostly related to academics and most of the programs are performed in our Agnihotri Group itself.

No financial support has been provided yet to the teachers staff for conferences/workshops because most of the programs taken at institute level and was free for all staff.

No faculty development programs are taken in institution as our institute gives time to time guiding bodies.

No faculty development programs are taken in institution and not participated yet as our institute gives time to time guiding bodies.

Institution is working on creating strategies for mobilization and optimal utilization of resources and funds from various sources and planning to conducts financial audits regularly.

The Internal Quality Assurance Cell in our institution has established on dated 1st July 2023 and we will arrange to organise all quality assurance strategies and process from this year and other teaching learning process, structures & methodologies, etc.

Institutional Values and Best Practices

Institutional Values and Best Practices:

The performance of the institution and its quality maintenance largely depends on the innovative steps that are groomed and implemented in the academic, administrative issues. The awareness and sensitization programs conducted by the various wings of the college will not only promote the environmental and social consciousness but also nurture the culture of safeguarding the old age traditions, morals and ethical values among the students and staff as well.

The following innovative activities are implemented

1. College activity register
2. Providing purified safe drinking water.
3. Installation of CCTV on the college campus.
4. Biometric attendance for both the staff and students.
5. Internet connection and Wi-Fi within the college campus
6. Blood grouping of the students and the surrounding inhabitants.
7. Group discussions.

9. Digital Classrooms

The following are the best practices which are in practice in this college.

Best Practice:

1 Mentor-Mentees System Best Practice:

2 Green Practices

Best Practice:

3 – Class representative System

Best Practice:

4 – 24X7 Students contact with social media for Teaching & Learning.

Best Practice:

5 – Self-defense training for girl students. Best Practice: 6 – Plantation

Best Practice:

7 – Supply of question bank Best Practice: 8 – Make Computer literate Best Practice:

9 – Add-on Courses

Best Practice:

10 – Encouraging students to do study projects Best Practice: 11 – Students as teacher

Best Practice:

12 – Feedback mechanism

Best Practice:

13- Swachh Kalashala on Saturday

Best Practice:

14- Every Friday - English Speaking Day

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	RANIBAI AGNIHOTRI INSTITUTE OF COMPUTER SCIENCE AND INFORMATION TECHNOLOGY, WARDHA
Address	Agnihotri College Campus, Bapuji Wadi Ramnagar, Wardha.
City	Wardha
State	Maharashtra
Pin	442001
Website	raicit.org

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal(in-charge)	Ritesh S. Sule	07152-241075	9175885185	07152-25015 9	raicitprincipal@gmail.com
IQAC / CIQA coordinator	Shraddha Wani	-	9145320406	-	shraddha.wani15@gmail.com

Status of the Institution	
Institution Status	Private

Type of Institution	
By Gender	Co-education
By Shift	Regular Day

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details

State	University name	Document
Maharashtra	The Rashtrasant Tukadoji Maharaj Nagpur University	View Document

Details of UGC recognition

Under Section	Date	View Document
2f of UGC		
12B of UGC		

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
AICTE	View Document	03-07-2022	12	

Recognitions

Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus

Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Agnihotri College Campus, Bapuji Wadi Ramnagar, Wardha.	Urban	11.88	4766.19

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BBA,Commerce And Management,	36	Any Twelve Pass	English	360	47
UG	BCom,Commerce And Management,	36	Any Twelve Pass	English	360	13
UG	BCA,Science And Technology,	36	Twelve Science Pass	English	360	148
PG	MBA,Commerce And Management,	24	Any Graduate	English	120	120
PG	MCA,Science And Technology,	24	12th Math (Any Graduation) OR B.Sc,BCA with 50% for Open & 45% for other Categories	English	80	80

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				0				51			
Recruited	0	0	0	0	0	0	0	0	6	4	0	10
Yet to Recruit	0				0				41			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				41			
Recruited	0	0	0	0	0	0	0	0	7	10	0	17
Yet to Recruit	0				0				24			

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				10
Recruited	0	0	0	0
Yet to Recruit				10
Sanctioned by the Management/Society or Other Authorized Bodies				20
Recruited	12	8	0	20
Yet to Recruit				0

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				6
Recruited	0	0	0	0
Yet to Recruit				6
Sanctioned by the Management/Society or Other Authorized Bodies				6
Recruited	6	0	0	6
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	2	3	0	5
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	14	13	0	27
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/ LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/ LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties					
Number of Visiting/Guest Faculty engaged with the college?	Male		Female		Total
	1	1	0	2	

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Self Study Report of RANIBAI AGNIHOTRI INSTITUTE OF COMPUTER SCIENCE AND INFORMATION
TECHNOLOGY, WARDHA

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	129	0	0	0	129
	Female	79	0	0	0	79
	Others	0	0	0	0	0
PG	Male	116	0	0	0	116
	Female	93	0	0	0	93
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years					
Category		Year 1	Year 2	Year 3	Year 4
SC	Male	3	10	21	30
	Female	12	15	43	23
	Others	0	0	0	0
ST	Male	1	4	4	3
	Female	2	2	5	9
	Others	0	0	0	0
OBC	Male	59	112	106	145
	Female	61	76	110	104
	Others	0	0	0	0
General	Male	10	20	20	45
	Female	15	14	22	26
	Others	0	0	0	0
Others	Male	4	9	5	22
	Female	7	8	10	10
	Others	0	0	0	0
Total		174	270	346	417

Institutional preparedness for NEP

1. Multidisciplinary/interdisciplinary:	NEP is not applicable by our RTM Nagpur university to the professional courses for this academic session.
2. Academic bank of credits (ABC):	RAICSIT is Affiliated to RTM Nagpur university, We have syllabus which is credit base. We give assignment, Take tests, practicals, for assessment of students.
3. Skill development:	RAICSIT send students for Internship, Placements. We take communication and skill development seminars and Lectures for development of students performance.
4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):	We engaged classes in offline mode. During pandemic we engaged our classes taking online lectures using google meet and Zoom app.
5. Focus on Outcome based education (OBE):	Institute have well defined Program Outcome (PO), Program Specific Outcomes (PSO) and Program Education Objectives (PEO) through teaching learning process and additional programs.
6. Distance education/online education:	Our college is on 100% regular basis so we can't provide distance education and online education. The institute having class room teaching in offline mode. during pandemic we have adopted class room online teaching to Google meet and Zoom.

Extended Profile

1 Students

1.1

Number of students year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
417	346	270	174	192
File Description		Document		
Institutional data in prescribed format		View Document		

2 Teachers

2.1

Number of teaching staff / full time teachers during the last five years (Without repeat count):

Response: 30

File Description	Document
Upload Supporting Document	View Document
Institutional data in prescribed format	View Document

2.2

Number of teaching staff / full time teachers year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
27	30	23	13	10

3 Institution

3.1

Expenditure excluding salary component year wise during the last five years (INR in lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
95.23	91.30	34.96	61.20	50.86

File Description	Document
Upload Supporting Document	View Document

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1

The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment

Response:

Ranibai Agnihotri Institute of computer science and information Technology Wardha (MS) is affiliated to Rashtrasant Tukadoji Maharaj Nagpur University, Nagpur and hence follows the curriculum prescribed by the university.

- A meeting is held in each department at the beginning of the academic year to do the course distribution. Based on the expertise of the individual teachers, the syllabus is allotted to them by the Head of the Department.
- All departments prepare a pre timetable to check the feasibility of delivering the allotted curriculum by calculating the number of lectures/practicals available in a particular term.

Teachers are then required to submit a teaching plan based on the number of days required for effective teaching of the syllabus and the number of days required conducting examinations.

College prepares a format of teaching plan and gives it to the teachers at the beginning of the academic year to help them to plan and manage this entire process effectively. It contains circulars from the university regarding the academic term, the academic calendar, working and teaching days available for undergraduate and post-graduate programs. At the end of every academic term, teachers are required to submit the teaching plan to the departments head after filling in the relevant information. This helps to monitor if the teaching plans have been successfully implemented. This is further verified and substantiated through students' feedback.

Staff meetings are held periodically to review the syllabus completion status. For the effective transmission and delivery of curricula, departments integrate classroom teaching with various ICT tools, laboratory practical, unit tests, field projects, students seminars, tutorials, home assignments, preliminary examinations, a question bank, PPT bank, practical manuals, research projects, field survey, etc. Most of the tools have been used during the period of the Covid-19 pandemic through Zoom, Google meets, YouTube channels, etc. For the up-gradation of subject-related knowledge, faculties are allowed to participate in seminars, conferences, and workshops. These activities provide a platform for the faculty to participate and interact with experts in various fields and update their subject knowledge. For effective curriculum delivery, teachers use participative, student-centric learning methods and demonstrate practicals. The institution organizes guest lecturers of eminent academicians of the vicinity for effective curriculum delivery to inculcate a scientific approach among the students. At the end of every academic year, collects feedback from all stakeholders, which is further conveyed to higher authorities for corrective measures.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

1.2 Academic Flexibility

1.2.1

Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years)

Response: 24

File Description	Document
List of students and the attendance sheet for the above mentioned programs	View Document
Institutional programme brochure/notice for Certificate/Value added programs with course modules and outcomes	View Document
Institutional data in the prescribed format	View Document
Evidence of course completion, like course completion certificate etc. Apart from the above:	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

1.2.2

Percentage of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

Response: 12.87

1.2.2.1 Number of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
60	60	60	0	0

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

1.3 Curriculum Enrichment

1.3.1

Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability in transacting the Curriculum

Response:

1.3 Curriculum Enrichment

1.3.1: Institution integrates cross-cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics into the Curriculum Response: Cross cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics into the Curriculum in the given below description of few courses. Refer additional link for list of courses that addresses above mention issues.

1T4: Organisation Behaviour Course of OB focuses on the issues of human behaviour by introducing assignments related to assessment of various personalities by use of Big 5 theory and MBTI, where students cognitive abilities are boosted, to understand and to analyse, decision making and problem solving skills are developed which can be utilized at professional level to deal with real time situation in respect of human value.

1T2: Management Information Systems In today's business era technology plays a vital role and information systems have become an integral part of the business. But it depends on the individual how to make use of that technology for the benefit of society at large. The unethical practices were highlighted by explaining "The Volkswagen emissions scandal: A case study in corporate misbehavior" Under the topic of "Quality Assurance -Ethical and Social Dimensions." Accordingly the question was framed and included in Question Bank for further detailing of the topic.

3T2: Consumer Behaviour Basics of marketing course design to give the concepts of marketing. To understand the concepts learned by students courses such as Basics of Marketing, Marketing Management, Consumer Behaviour where focus is given to how advertisers follow unethical practices for marketing their products through browsing live cases, code of conduct, recommendations and results of complaints website of advertising standard council of India (www.ascionline.org) which covers cross cutting issues related to gender environment and sustainability, human values

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

1.3.2

Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

Response: 41.25

1.3.2.1 Number of students undertaking project work/field work / internships

Response: 172

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

1.4 Feedback System

1.4.1

Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website

Response: B. Feedback collected, analysed and action has been taken and communicated to the relevant bodies

File Description	Document
At least 4 filled-in feedback form from different stake holders like Students, Teachers, Employers, Alumni etc.	View Document
Action taken report on the feedback analysis	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document
Link of institution's website where comprehensive feedback, its analytics and action taken report are hosted	View Document

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1

Enrolment percentage

Response: 40.05

2.1.1.1 Number of seats filled year wise during last five years (Only first year admissions to be considered)

2022-23	2021-22	2020-21	2019-20	2018-19
240	148	142	86	113

2.1.1.2 Number of sanctioned seats year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
460	340	340	340	340

File Description

Document

Institutional data in the prescribed format

[View Document](#)

Final admission list as published by the HEI and endorsed by the competent authority

[View Document](#)

Document related to sanction of intake from affiliating University/ Government/statutory body for first year's students only.

[View Document](#)

Provide Links for any other relevant document to support the claim (if any)

[View Document](#)

2.1.2

Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years

Response: 69.67

2.1.2.1 Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)

2022-23	2021-22	2020-21	2019-20	2018-19
202	129	124	91	88

2.1.2.2 Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
230	170	170	170	170

File Description	Document
Institutional data in the prescribed format	View Document
Final admission list indicating the category as published by the HEI and endorsed by the competent authority.	View Document
Copy of communication issued by state govt. or Central Government indicating the reserved categories(SC,ST,OBC,Divyangjan,etc.) to be considered as per the state rule (Translated copy in English to be provided as applicable)	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

2.2 Student Teacher Ratio

2.2.1

**Student – Full time Teacher Ratio
(Data for the latest completed academic year)**

Response: 15.44

2.3 Teaching- Learning Process

2.3.1

Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences and teachers use ICT- enabled tools including online resources for effective teaching and learning process

Response:

Response,

In addition to traditional teaching-learning methods like lectures and practical, the Ranibai Agnihotri Institute of Computer Science and Information Technology focuses on student-centric methods such as experiential learning, participative learning, and problem solving methodologies for enhancing the learning experience. These methodologies include special lectures, seminars, group discussion, field studies, project-based-methods, experimental methods to develop students' knowledge. The institute tries to give emphasis on the development of independent thinking in the students. The learning experience of the student is enriched by the following methods:

Experiential Learning: Each department conducts various activities to enrich experiential learning. Hands on experiment and other methods provide the real experience that helps students to learn theory and practical concepts more easily. Following activities are conducted:-

- 1) **Internship** - Industrial training through internship for MBA and MCA students.
- 2) **Project work** given to BBA, MBA, MCA students. Students are guided by subject expert for the completion of their projects.
- 3) **Industrial Visits** to provide real-world experience.
- 4) **Practical courses** in commerce and Management help the students to gain professional and practical skills.
- 5) The students are encouraged to **take part in various extra and co-curricular activities.**
- 6) Add-on Courses on latest technologies with **NPTEL**

Participative Learning: - Teachers motivate students in the classroom to participate in teaching learning process. All the teaching departments organized student activities to promote the participative learning. Students participated in conferences, workshops, seminars and competitions, organized in the college.

Problem solving methodologies: - The problem-solving ability of the students is developed by giving them proper assignments and projects related to their respective subjects.

- 1) Tutorial classes of some subjects are used for solving students' problems.
- 2) College library enriched with books and magazines related to their academic subjects
- 3) Free internet access in the library and Wi-Fi facilities in campus promoted students to solve the problems.
- 4) Group discussion developed problem solving strategies among the students. Parents meeting also take to solve student's problem.

ICT tools

College facilitates various ICT tools like:

- Interactive digital whiteboards,
- Laptop/computers,
- LCD projectors,
- wired internet facility,
- Wifi for learning in the class room/laboratories.

The Institution encourage the teacher to use various ICT tools online teaching, training and demonstrations through zoom, google meet and or google classroom etc, for students to enhance their learning experience.

Online resources for effective teaching-

our teaching staff provides ppts and pdf notes to students as a online study material.

Student centric methods conducted by institute provided opportunity to students to develop their self-reflection skills and critical thinking ability, boost their knowledge, learn to find solutions to the problem stimulate teamwork and help in their holistic development.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.4 Teacher Profile and Quality

2.4.1

Percentage of full-time teachers against sanctioned posts during the last five years

Response: 41.53

2.4.1.1 Number of sanctioned posts year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
51	52	52	52	41

File Description	Document
Sanction letters indicating number of posts sanctioned by the competent authority (including Management sanctioned posts)	View Document

2.4.2

Percentage of full time teachers with NET/SET/SLET/ Ph. D./D.Sc. / D.Litt./L.L.D. during the last five years (consider only highest degree for count)

Response: 19.42

2.4.2.1 Number of full time teachers with NET/SET/SLET/Ph. D./ D.Sc. / D.Litt./L.L.D year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
4	4	4	4	4

File Description	Document
List of faculties having Ph. D. / D.Sc. / D.Litt./ L.L.D along with particulars of degree awarding university, subject and the year of award per academic year.	View Document
Institution data in the prescribed format	View Document
Copies of Ph.D./D.Sc / D.Litt./ L.L.D awarded by UGC recognized universities	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

2.5 Evaluation Process and Reforms

2.5.1

Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient

Response:

The mechanism of internal assessment in the institution is transparent. The examination process is transparent and it follows the regulations and guidelines of the Rashtrasant tukodji maharaj nagpur (RTMNU) guidelines. The syllabus for internal assessment is informed to students in the class by the subject teachers one week in advance.

The different policies of the internal/external examinations are as below.

- 1) Time table and seating arrangement for examination are displayed on the notice board in advance.
- 2) The internal assessment is done through unit test, seminar review etc.
- 3) Unit tests/Assignments are conducted unit wise
- 4) Attendance of students is maintained properly during examination
- 5) Corrective action is taken for failed and absent students in the form of retest.
- 6) Internal examination coordinator maintains record of unit tests attendance & results summary sheet for all courses.
- 7) The checked answer papers of the students are distributed to them for the verification by the students.
- 8) The final internal assessment marks calculated on the basis of attendance, marks of class test and assignment marks, and are uploaded on university ERP at the end of semester.
- 9) The project, seminar evaluation is done by project guides
- 10) RTMNU prepares and shares examination schedules to affiliated colleges.

Mechanism of grievance redressal system

At Institute level: The faculty distributes evaluated answer scripts of class tests and assignments to students. And if a student needs any clarifications or has grievances, then he/she is asked to convey his/her issue to the concerned faculty within a period of three days. If any difference is brought to the notice, the concerned faculty tries to resolve it and the necessary corrective action is initiated. If a student is not satisfied with the marks awarded even after being resolved by the faculty, the student may represent the same issue to the Principal.

At University level: Students can express grievances by applying for the following evaluation procedure:

Exam Form Filling and Correction if Need: According to the guideline of the University, the students are informed to fill examination forms within a time. The concerned person submits online the students' information to the University. The university then provides a checklist to the institution. The concerned person looks into the list and checks the name, subject, class, and date of birth of the students. He corrects the information and submits that checklist to the University.

Re-valuation & Recounting: If a student is not satisfied with the marks awarded, he/she can apply for recounting within a week from the declaration of result through the office at the institute. The received

grievances are submitted to the university by the institute along with prescribed fees recovered from the students. The university declares a time frame every year for submission of marks-related grievances and declaration of results.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.6 Student Performance and Learning Outcomes

2.6.1

Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website

Response:

Being affiliated to the Rashtrasant tukodoji maharaj nagpur (RTMNU) University, Nagpur, the institution follows university syllabus for teaching , learning and evaluation mechanism. The institution framed the learning outcomes for the programs and courses offered by it at Under Graduate and Post graduate levels in tune with the syllabus prescribed for the same by the Same Rashtrasant tukodoji maharaj Nagpur (RTMNU) University, for the overall development of the students. Learning outcomes are framed and finalized by the subject teachers of each teaching department by considering the syllabus of the courses. The Programme Outcomes of all graduate and post graduate programmes offered by the Institution are displayed on the College website.

Program Outcomes (POs): It represent the knowledge, skills and attitudes the students should have at the end of a formal program

Course Outcomes (COs): Course Outcomes are the statements that help the learners to understand the reason for pursuing the course and help him to identify what he will be able to do at the end of the course. The course outcomes are provided by the RTMNU along with the syllabus. Course Outcomes are communicated to the students At the time of beginning of class itself. During the discussion of the course, the outcomes of the course are also focused.

Program Specific Outcomes (PSOs): PSOs are statements that describe what the graduates of a specific subject or program should be able to do.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.6.2

Attainment of POs and COs are evaluated.

Explain with evidence in a maximum of 500 words

Response:

Response,

The Rashtrasant tukodoji maharaj Nagpur (RTMNU) University guidelines have given a 20% marks for internal assessment and 80% marks for external assessment in the form of internal and external examinations.

Attainment of the Course Outcomes

The course outcomes are measured through syllabus, completion of syllabus, continuous evaluation (internal evaluation), and setting up of question paper, evaluation, and result.

Attainment of the Programme Specific Outcomes

The programme specific outcomes are measured by taking the aggregate result of all courses in a given programme of an individual student, and then the average performance of all the students in a given programme.

Attainment of the Programme Outcomes

At the Post Graduate level and Undergraduate levels, the attainment of programme outcomes is measured through students' placement in companies and institutions.

Evaluation of COs and Pos

1. Through students feedback method the program and Course outcome are evaluated.
2. The tools for attainment of CO are defined for each course.
3. Placement, self employment, entrepreneurship status and social initiative of the students show the result of Programme and Course Outcome as stated by the Institution.
4. The practical's are conducted wherever applicable and students are assessed.
5. Students of MBA, MCA have to go for internship in industries and then prepare a project report and

are assessed on the basis of the project report and viva presented.

6. The final course outcome is mapped by making a connection between attainment through external exam and internal examination.

7. HODs calculate the average of all COs attainment of each student for the respective programmes.

8. POs are directly mapped on the basis of results of the students and indirectly through feedback system.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.6.3

Pass percentage of Students during last five years (excluding backlog students)

Response: 64.27

2.6.3.1 Number of final year students who passed the university examination year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
88	85	42	61	46

2.6.3.2 Number of final year students who appeared for the university examination year-wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
137	141	91	63	69

File Description	Document
Institutional data in the prescribed format	View Document
Certified report from Controller Examination of the affiliating university indicating pass percentage of students of the final year (final semester) eligible for the degree programwise / year-wise.	View Document
Annual report of controller of Examinations(COE) highlighting the pass percentage of final year students	View Document

2.7 Student Satisfaction Survey

2.7.1

Online student satisfaction survey regarding teaching learning process

Response: 3.45

File Description	Document
Upload database of all students on roll as per data template	View Document

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1

Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

Response: 0

3.1.1.1 Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

File Description

Document

Upload supporting document

[View Document](#)

Institutional data in the prescribed format

[View Document](#)

3.2 Innovation Ecosystem

3.2.1

Institution has created an ecosystem for innovations, Indian Knowledge System (IKS), including awareness about IPR, establishment of IPR cell, Incubation centre and other initiatives for the creation and transfer of knowledge/technology and the outcomes of the same are evident

Response:

Institution has trying to create an ecosystem for innovations, Indian Knowlegde system (IKS), including awareness about IPR, establishment of IPR cell, incubation centre and other initiatives for the creation and transfer of knowledge/technology and the outcomes of the same are evident.

File Description

Document

Upload Additional information

[View Document](#)

Provide Link for Additional information

[View Document](#)

3.2.2

Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years

Response: 0

3.2.2.1 Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

3.3 Research Publications and Awards

3.3.1

Number of research papers published per teacher in the Journals notified on UGC care list during the last five years

Response: 0.17

3.3.1.1 Number of research papers in the Journals notified on UGC CARE list year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
2	1	2	0	0

File Description	Document
Link to the uploaded papers, the first page/full paper(with author and affiliation details)on the institutional website	View Document
Link to re-directing to journal source-cite website in case of digital journals	View Document
Links to the papers published in journals listed in UGC CARE list or	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

3.3.2

Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 0.33

3.3.2.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
3	3	4	00	00

File Description	Document
List of chapter/book along with the links redirecting to the source website	View Document
Institutional data in the prescribed format	View Document
Copy of the Cover page, content page and first page of the publication indicating ISBN number and year of publication for books/chapters	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

3.4 Extension Activities

3.4.1

Outcomes of Extension activities in the neighborhood community in terms of impact and sensitizing the students to social issues for their holistic development during the last five years.

Response:

Outcomes of extension activities in the neighbourhood community in terms of impact and sensitizing the students to social issues for their holistic development during the last five years, like Educational Rally, Ek Mutthi Anaj & Swacha Bharat Abhiyan.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

3.4.2

Awards and recognitions received for extension activities from government / government recognised bodies

Response:

3.4.2 Awards and recognitions received for extension activities from government/ government recognised bodies

No. Awards and recognitions received for extension activities from government/ government recognised bodies

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

3.4.3

Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.

Response: 0

3.4.3.1 Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

File Description	Document
Institutional data in the prescribed format	View Document
Detailed report for each extension and outreach program to be made available, with specific mention of number of students participated and the details of the collaborating agency	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

3.5 Collaboration

3.5.1

Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.

Response: 2

File Description	Document
Summary of the functional MoUs/linkage/collaboration indicating start date, end date, nature of collaboration etc.	View Document
List of year wise activities and exchange should be provided	View Document
List and Copies of documents indicating the functional MoUs/linkage/collaborations activity-wise and year-wise	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1

The Institution has adequate infrastructure and other facilities for,

- teaching – learning, viz., classrooms, laboratories, computing equipment etc
- ICT – enabled facilities such as smart class, LMS etc.

Facilities for Cultural and sports activities, yoga centre, games (indoor and outdoor), Gymnasium, auditorium etc (Describe the adequacy of facilities in maximum of 500 words.)

Response:

Response

An adequate infrastructure is provided at RAICSIT as per the norms specified by AICTE, New Delhi and Rastrasanta Tukadoji maharaj Nagpur University ,Nagpur to provide the infrastructure to facilitate effective teaching and learning to the students of all the streams. Modernisation and updating of infrastructure resources is carried out from time to time even over and above the norms of AICTE and RTMNU for effective teaching and learning. The Institution provides modern infrastructure like smart classrooms, updated laboratories, library with reading room, hostel, 24 x 7 internet facilities for students and staff in the campus. The Institution continuously upgrades infrastructural facilities according to changes in the syllabus provided by the Rastrasanta Tukadoji maharaj Nagpur University ,Nagpur.

Classrooms

We have 13 classroom, 1 seminar hall ,1 boys common room and 1 girls common room ,1 cultural activities hall ,5 HOD cabins ,1 administrative block, 1 chairman cabin and 1 principle cabin in our campus in which there is adequate furniture's in all classrooms like tube-lights, fans, desk-bench, podium etc. all the things are inspected regularly by attendants and departmental staff.

Computing Equipment

The computer laboratories having 120 computers in computer lab1 & lab 2 (60 each) are well maintained and updated. The performance of equipment is monitored on a regular basis and the stock verification committee takes care of computers & network instruments such as switches, hubs and wireless devices. 30 computer are distributed towards HOD, Administration block. We have licence windows 10 software in all pc with antivirus, application softwares like MS-Office, Visual Studio, Dot net framework and other open source softwares.

Library

Library has a well maintained with 10713 books which includes 10187 text books ,526 reference books,

10 journals and 3 encyclopaedia. Library having well maintained accession register. Cleanliness is maintained in the library. Damaged books are sent for re-binding. As per the curriculum requirement, the upgradation of library is done regularly. We are trying to implement LMS this year.

ICT – facilities

We have 6 smart classroom having Digital TV & LCD Projectors. We have trying to purchase LMS from this year.

Cultural activities

Cultural activities help students to build an all-rounder personality and improve their psychological as well as physical health. Overall development of students is enhanced through cultural activities which are carried out at college level as dance, street plays, drama, “ Euphoria -2023” and “Newbies Paradise-2K22”

Annual cultural festival, “ SevaSatkar Samaroh” which provides platform for students to exhibit their skills in singing & dance (solo/ group).

Gymnasium & yoga centre

Institution has gymnasium in college campus with all amenities for students as well as staff, we have Shiv Shankar Sabhagruh used as a yoga centre. Teachers of of physical education college looks after all sports and Yoga activities in the college campus.

Sports activities

Sports activities i.e. indoor and outdoor games carried out in our campus and a large number of students utilise these facilities on regular basis. Indoor Games like : Badminton, Table Tanis, Chess, Carom etc. and outdoor games like Cricket, Football, Volley Ball, Net Ball etc., The Institution has adequate facilities for sports activities

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

4.1.2

Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years

Response: 14.53

4.1.2.1 Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
5.57	0.00	18.69	3.20	21.01

File Description	Document
Institutional data in the prescribed format	View Document
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for infrastructure augmentation should be clearly highlighted)	View Document

4.2 Library as a Learning Resource

4.2.1

Library is automated with digital facilities using Integrated Library Management System (ILMS), adequate subscriptions to e-resources and journals are made. The library is optimally used by the faculty and students

Response:

Currently we haven't Integrated Library Management System and no subscription to e-resources and journals . Our Library is physically used by the faculties and students regularly.

Library has a well maintained with 10713 books which includes 10187 text books ,526 reference books, 10 journals and 3 encyclopaedia. Library having well maintained accession register. Cleanliness is maintained in the library. Damaged books are sent for re-binding. As per the curriculum requirement, the upgradation of library is done regularly

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

4.3 IT Infrastructure

4.3.1

Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection

Describe IT facilities including Wi-Fi with date and nature of updation, available internet bandwidth within a maximum of 500 words

Response:

The components of IT infrastructure are made up of interdependent elements, and the two core groups of components are hardware and software. Hardware uses software—like an operating system—to work. And likewise, an operating system manages system resources and hardware. Operating systems also make connections between software applications and physical resources using networking components. Hardware components include Desktop computers, Servers, Data centers, Hubs, Routers, Switches, Facilities.

Institute has 150 computers in the campus. All computers have updated windows licensed copies of operating systems. In addition to regular use, computers used in laboratories, a separate dedicated lab called computer lab 1 having sixty computers. Sufficient number of computers is allotted to all departments with necessary software and hardware configuration.

Software components can include Operating systems, Web servers. Network are comprised of switches, hubs. All computers are well maintained and LAN connected through a dedicated leased line. Wi-fi facility is provided to all departments by installing sufficient number of access points. All computers are connected to a broadband internet connection having speed (100 MBPS).Switches connect network devices on local area networks (LAN) like switches.

Sufficient number of Surveillance cameras throughout the campus help to maintain a safe and secure atmosphere in campus.

Face recognition system is used to record the daily attendance of all the staff members.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

4.3.2

Student – Computer ratio (Data for the latest completed academic year)

Response: 3.48

4.3.2.1 Number of computers available for students usage during the latest completed academic year:

Response: 120

File Description	Document
Purchased Bills/Copies highlighting the number of computers purchased	View Document
Extracts stock register/ highlighting the computers issued to respective departments for student’s usage.	View Document

4.4 Maintenance of Campus Infrastructure

4.4.1

Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)

Response: 85.63

4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
85.83	81.81	28.00	51.65	38.33

File Description	Document
Institutional data in the prescribed format	View Document
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for maintenance of infrastructure should be clearly highlighted)	View Document

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1

Percentage of students benefited by scholarships and freeships provided by the institution, government and non-government bodies, industries, individuals, philanthropists during the last five years

Response: 47.61

5.1.1.1 Number of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
126	174	124	124	118

File Description

Document

Year-wise list of beneficiary students in each scheme duly signed by the competent authority.

[View Document](#)

Upload Sanction letter of scholarship and free ships (along with English translated version if it is in regional language).

[View Document](#)

Upload policy document of the HEI for award of scholarship and freeships.

[View Document](#)

Institutional data in the prescribed format

[View Document](#)

Provide Links for any other relevant document to support the claim (if any)

[View Document](#)

5.1.2

Following capacity development and skills enhancement activities are organised for improving students' capability

1. Soft skills
2. Language and communication skills
3. Life skills (Yoga, physical fitness, health and hygiene)
4. ICT/computing skills

Response: C. 2 of the above

File Description	Document
Report with photographs on Programmes /activities conducted to enhance soft skills, Language and communication skills, and Life skills (Yoga, physical fitness, health and hygiene, self-employment and entrepreneurial skills)	View Document
Report with photographs on ICT/computing skills enhancement programs	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

5.1.3

Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years

Response: 0.07

5.1.3.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
1	0	0	0	0

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.1.4

The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases

- 1.Implementation of guidelines of statutory/regulatory bodies**
- 2.Organisation wide awareness and undertakings on policies with zero tolerance**
- 3.Mechanisms for submission of online/offline students' grievances**
- 4.Timely redressal of the grievances through appropriate committees**

Response: D. 1 of the above

File Description	Document
Proof for Implementation of guidelines of statutory/regulatory bodies	View Document
Details of statutory/regulatory Committees (to be notified in institutional website also)	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

5.2 Student Progression

5.2.1

Percentage of placement of outgoing students and students progressing to higher education during the last five years

Response: 4.64

5.2.1.1 Number of outgoing students placed and / or progressed to higher education year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
5	8	8	0	0

5.2.1.2 Number of outgoing students year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
140	133	91	34	55

File Description	Document
Number and List of students placed along with placement details such as name of the company, compensation, etc and links to Placement order(the above list should be available on institutional website)	View Document
List of students progressing for Higher Education, with details of program and institution that they are/have enrolled along with links to proof of continuation in higher education.(the above list should be available on institutional website)	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

5.2.2

Percentage of students qualifying in state/national/ international level examinations during the last five years

Response: 0

5.2.2.1 Number of students qualifying in state/ national/ international level examinations year wise during last five years (eg: IIT/JAM/NET/SLET/GATE/GMAT/GPAT/CLAT/CAT/ GRE/TOEFL/ IELTS/Civil Services/State government examinations etc.)

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

File Description	Document
Institutional data in the prescribed format	View Document

5.3 Student Participation and Activities

5.3.1

Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years

Response: 0

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

File Description

Document

Institutional data in the prescribed format

[View Document](#)

5.3.2

Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 1.2

5.3.2.1 Number of sports and cultural programs in which students of the Institution participated year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
2	2	0	0	2

File Description

Document

Upload supporting document

[View Document](#)

Institutional data in the prescribed format

[View Document](#)

5.4 Alumni Engagement

5.4.1

There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

We have not registered Alumni committee, the registration process of alumni committee is going on.

And we have Alumni association at institutional level and under this we have taken:

1. Alumni meetings
2. Alumni get together program.
3. Alumni survey.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1

The institutional governance and leadership are in accordance with the vision and mission of the Institution and it is visible in various institutional practices such as NEP implementation, sustained institutional growth, decentralization, participation in the institutional governance and in their short term and long term Institutional Perspective Plan.

Response:

Mission of the Institution

"The Mission of the department is to train the student in latest technologies, achieve based standards in theoretical and practical and aspects: apart from involving them in live project in collaboration with industries to develop indigenous and appropriate technologies at low cost to help the rural people".

Vision of the Institution

"The globalization has created many challenges of competition training, and placement of computer science and management students". We wish to inculcate the spirit of entrepreneurship, invention and innovation, adventure and nationality in our students.

To fulfil our Vision and Mission, we do following needful measures.

- To satisfy our mission we help the rural people and students, we used to provide education with less fees and if they unable to pay fee without we give them more concession.
- To satisfy our vision, we manage to give them practical base teaching, took competition and seminars for students and from that student got knowledge and trying to invent new ideas.

Strengths:

- Supportive management
- Strong team of dynamic & well qualified faculty members
- Faculty retention ratio is good
- Faculty have good exposure towards interaction with the outside world:
 - Reviewers, Session Chairs, Syllabus & Paper Setters, Examiners, etc.

- Strong Industry Connect
- Overseas placement at Japan
- FE Student enrollment is good in Comp., IT, AIDS & E&TC, DSE student enrollment is good in all branches
- Strong Alumni network
- Higher studies of students in foreign universities
- Postgraduate and PhD Research Centre in Computer Science Department
- Active participation of students in co-curricular and extra curricular activities
- Excellent facility for Invention, Innovation and Incubation
- Rigorous Academics with advanced ICT tools
- Use of OBE philosophy
- Success rate of students is good
- Adequate and well-maintained infrastructure for Curricular, Co-curricular and Extracurricular activities

Weaknesses:

- Less of funded research projects
- Less quality research publications
- Very less consultancy projects
- Less placements of hard branches
- Less Succession ratio
- Adjunct/Visiting Faculty
- Less community services
- International Collaborations
- Branding & Publicity

Opportunities:

- Collaboration with Industries, National/ International bodies
- Innovation and funded projects
- Regional recognition
- More number of FDPs /STTPS, National/International Level conferences
- NBA Accreditation of all departments
- Academic Autonomy
- Interdisciplinary projects
- Industry grade certification courses in latest technologies
- Strengthening interaction with Alumni to facilitate better connectivity with the industry.
- Developing state of art laboratories in association with Industries
- More Patents and Copyrights
- Undertake significant industry consultancies
- 100% admissions with quality input
- Quality of research publications
- To engage in more community services
- Faculty and student exchange program with foreign universities.

Challenges

- Global competition for admissions
- Cope up with changing technology
- Decline in interest of candidates in BCA, BBA, BCCA, MCA.
- Inculcation of entrepreneurship skills in students

- Student attendance of final year.
- Placement of students in core industries.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.2 Strategy Development and Deployment

6.2.1

The institutional perspective plan is effectively deployed and functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules, and procedures, etc

Response:

Function and rights of the Executive Body:

*** Executive Body Members***

Shri. Shankarprasad Babulalji Angnihotri	Adhyaksha
Shri. Shiokumari Shankarrao Agnihotri	Upadhyaksha
Shri. Pooja Agnihotri	Sachiv
Shri. Sapna P. Trivedi	Sah Sachiv
Shri. Ramesh B. Mordiv	Member
Shri. Prakash Trivedi	Member

Shri. Madanlalji Ramakantji Tiwari

Member

The executive body of the Sanstha shall-

- i] Hold at least three meetings a year.
 - ii] Appoint or terminate the employees.
 - iii] Supervise all activities of the various institutions under the control of the Sanstha.
 - iv] Execute decisions of the General Body v] Work to attain the aims and objectives of the Sanstha.
- Receive Complaints if any and take necessary action.
- vii] Full up the vacant seats of members in the executive body.

Election of the Executive Body:

The general body of the Sanstha shall by a majority vote elect every five year the members of the executive body.

General Body and its rights:

The general body of the Sanstha shall be the supreme body and its decision shall be final. It shall have the following rights.

- i] Control over the activities of the executive Body
- ii] Approval of annual budget.
- iii] Preparation of annual budget.
- iv] Amendments in constitution by absolute majority. Formation of the executive body by election every five year.
- vi] Planning for the development of the sanstha.
- vii] Discussion and decision on proposals by the chair person.

Duties of the office-bearers:

a] President - He shall

- i] Conduct meetings of the general Body.
- ii] Safeguard the interest of the Sanstha

iii] Supervise the working of the various institutions run by the Sanstha.

iv] Call meeting of the General Body.

v] Inspect daily account and sign the account - books.

b] Vice-President –

The Vice-President of the Sanstha shall all perform the duties of the president in his absence.

c] Secretary - He shall

i] Maintain correspondence

ii] Call meeting of the executive Body

iii] Work for the betterment of the Sanstha.

d] Members - All the members shall-

i] Work in co-operation for the progress of the and attend all the meetings of the Sanstha.

ii] Take part in the elections of the Sanstha.

Other points are available at anextures.

File Description	Document
Upload Additional information	View Document
Institutional perspective Plan and deployment documents on the website	View Document
Provide Link for Additional information	View Document

6.2.2

Institution implements e-governance in its operations

- 1. Administration**
- 2. Finance and Accounts**
- 3. Student Admission and Support**
- 4. Examination**

Response: B. 3 of the above

File Description	Document
Screen shots of user interfaces of each module reflecting the name of the HEI	View Document
Institutional expenditure statements for the budget heads of e-governance implementation ERP Document	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

6.3 Faculty Empowerment Strategies

6.3.1

The institution has performance appraisal system, effective welfare measures for teaching and non-teaching staff and avenues for career development/progression

Response:

Welfare Measures for Teaching and Non-Teaching Staff

*Santha provide Travelling Allowance of Rs. 1.73 Lakhs to their staff

*Birthday Celebration of each staff.

*Santha finance for single tour for staff.

*Gives leave if any urgency staff have.

*Gives 8 Days leaves on the occasion of Diwali to all teaching and Non-teaching staff.

*Yearly increment of teaching and Non-teaching staff.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.3.2

Percentage of teachers provided with financial support to attend conferences/workshops and

towards membership fee of professional bodies during the last five years

Response: 12.62

6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
3	3	3	1	3

File Description	Document
Policy document on providing financial support to teachers	View Document
Institutional data in the prescribed format	View Document
Copy of letter/s indicating financial assistance to teachers and list of teachers receiving financial support year-wise under each head.	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

6.3.3

Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

Response: 5.58

6.3.3.1 Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
3	3	3	1	3

6.3.3.2 Number of non-teaching staff year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
26	26	26	26	26

File Description	Document
Refresher course/Faculty Orientation or other programmes as per UGC/AICTE stipulated periods, as participated by teachers year-wise.	View Document
Institutional data in the prescribed format	View Document
Copy of the certificates of the program attended by teachers.	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

6.4 Financial Management and Resource Mobilization

6.4.1

Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)

Response:

- Institution do not take any financial help from any other **Government/ Non-government organizations** and our institute is on self funding.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.5 Internal Quality Assurance System

6.5.1

Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities

Response:

- The Internal Quality Assurance Cell in our institution has established on dated 1st July 2023.
- We have taken Three Meeting and the details related this program will be updated.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.5.2

Quality assurance initiatives of the institution include:

- 1.Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented**
- 2.Academic and Administrative Audit (AAA) and follow-up action taken**
- 3.Collaborative quality initiatives with other institution(s)**
- 4.Participation in NIRF and other recognized rankings**
- 5.Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc.**

Response: C. Any 2 of the above

File Description	Document
Quality audit reports/certificate as applicable and valid for the assessment period.	View Document
NIRF report, AAA report and details on follow up actions	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1

Institution has initiated the Gender Audit and measures for the promotion of gender equity during the last five years.

Describe the gender equity & sensitization in curricular and co-curricular activities, facilities for women on campus etc., within 500 words

Response:

The institute regularly puts efforts to maintain mental and physical well-being of its students, employees and other stakeholders. The institute maintains healthy working environment for staff and students so that there is no gender discrimination. Since foundation, the institute follows its motto “**Welfare of Masses**” and strives hard to maintain gender equality. This is revealed from the facts that many of our departments and committees are headed by lady faculties and we have more than 75% ladies staff in our institute. Students’ council has nearly 50% girl student representation. Also, the annual gathering ‘RAICSIT 2K23’ are headed by girl student.

Gender sensitivity which is an inherent value in the cultural ethos of the institute is reflected from the following measures as well:

1. Safety and Security

- The discipline committee, anti - ragging committee, women's grievance redressal cell, security staff includes both male and female members.
- High end **CCTV Camera** are installed at prominent locations in the campus.(Nos)
- College has **24 hrs Security guard** in the campus. Entry inside the campus is allowed only against the valid identity cards.
- College has Statutory and functional committees where equal opportunity is given for girls and boys, which help the student to resolve their issues. Emergency telephone numbers of these committee member and police are displayed prominently in the premises. Online Grievance redressal portal is made available at college website.
- **Displaying Board** in Girl’s and Boy’s Common rooms about “The Sexual harassment of women at workplace (Prevention, Prohibition, and Redressal Act 2013”) and women’s rights.
- **Suggestion/complaint box** kept in library is opened after every 8 days in the presences of committee member including student representative and grievances, if any, are addressed.

- Lady Faculties accompany the girl students during educational tours, industrial visit, field trips. The college staff has assigned campus supervision to maintain discipline
- Separate hostel facility for boys and girls with male and female rectors.

1. Counseling

- A **counselor** is appointed to understand the issues which student may hesitate to speak communally. Time to time counseling is provided to both student boys and girls for studies related or any other personal problems.
- The college has adopted **mentor mentee scheme**. The Mentor meets their wards in time-bound manner, analyses their academic, personal issues and addresses their problems. The required solution is sought in the form of counseling, Meditation and Yoga, etc.
- The counseling sessions on organ donation, yoga etc. is organized regularly.

1. Common Rooms :-

The institute has separate common room for boys' and girls' with required facilities. Common room contains all facilities for taking rest when the students are sick.

1. Any other relevant information

- The Sports and other co-curricular and extracurricular activities of institute provide equal chance to all girl students to participate in all the activities conducted under by college.
- The institute committedly celebrates many national and international days, events and festivals in college level.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

7.1.2

The Institution has facilities and initiatives for

- 1. Alternate sources of energy and energy conservation measures**
- 2. Management of the various types of degradable and nondegradable waste**
- 3. Water conservation**
- 4. Green campus initiatives**
- 5. Disabled-friendly, barrier free environment**

Response: A. 4 or All of the above

File Description	Document
Policy document on the green campus/plastic free campus.	View Document
Geo-tagged photographs/videos of the facilities.	View Document
Circulars and report of activities for the implementation of the initiatives document	View Document

7.1.3

Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following

- 1. Green audit / Environment audit**
- 2. Energy audit**
- 3. Clean and green campus initiatives**
- 4. Beyond the campus environmental promotion activities**

Response: A. All of the above

File Description	Document
Report on Environmental Promotional activities conducted beyond the campus with geo tagged photographs with caption and date	View Document
Policy document on environment and energy usage Certificate from the auditing agency	View Document
Green audit/environmental audit report from recognized bodies	View Document

7.1.4

Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)

Response:

The institute organizes various programs under Students and cultural committees to educate students and staff about the constitutional obligation of citizens' values, rights, duties, and responsibilities. Along with flag hoisting celebrations on Republic and Independence Day, various activities as guest lecture on Constitution of India, Exam of Olympiad on Human Rights, Indian Judiciary System & the constitution of India and guest lecture for guidance on competitive exams are conducted. Every year Students of RAICSIT solely organizes tree plantation events at nearby hills, forts and on campus also. The Ganpati festival & Shiv Jayanti are also celebrated enthusiastically in the Institution to introduce cultural rituals in the young generation. Sports week, International Yoga Day, guest lecture on Disaster management, blood donation camp, swachata abhiyaan, and awareness programs on HIV – AIDS & organ donation are arranged to realize the duties and responsibilities of citizens for building a healthy nation. On the day of “Ganpati Visarjan” students of RAICSIT work as POLICE MITRA to help Traffic Police Department to control traffic in various areas of Wardha city. We also take part in events like road safety week, ant drink and drive. As responsible citizen staff and students of our institution have taken initiatives to help the needy person during Diwali which include grocery and clothes Donation. Every year, institute organizes RAICSIT (annual social gathering) to encourage and help students for their overall development. Institute has its own code of conduct which the students need to follow from the day he/she is admitted to our institute. The document of code of conduct is available on our college website and it is thoroughly explained to all the students during the induction program. The institute encourages our students to serve our nation by arranging expert sessions of personalities from various fields, such as defence, civil services, medical, entrepreneurs, and management.

File Description	Document
Upload Additional information	View Document

7.2 Best Practices

7.2.1

Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual

Response:

Institutional Values and Best Practices:

The performance of the institution and its quality maintenance largely depends on the innovative steps that are groomed and implemented in the academic, administrative issues. The awareness and sensitization programs conducted by the various wings of the college will not only promote the environmental and social consciousness but also nurture the culture of safeguarding the old age traditions, morals and ethical values among the students and staff as well.

The following innovative activities are implemented

1. Providing purified safe drinking water.
2. Installation of CCTV on the college campus.
3. Internet connection and Wi-Fi within the college campus
4. Group discussions.
5. Digital Classrooms

The following are the best practices which are in practice in this college.

Best Practices:

- 1 _ Mentor-Mentees System
- 2 _ Green Practices
- 3 – Class representative System
- 4 – Plantation

5 – Supply of question bank

6 – Make Computer literate

7– Encouraging students to do study projects

8 – Feedback mechanism

Among the above Best Practices Our College chosen two Best Practices for the academic.

Best practices- 1

1) Title of the Best practice: Mentor & Mentee System

2) Objectives:

The objective of mentoring is :

To closely monitor the progress of the mentees.

To know the socio-economic background of the mentees and motivate them to achieve the objectives of their life.

To help the mentees to overcome their weakness and help them to strengthen their capabilities.

To mould them as responsible citizen by maintaining discipline in the college.

To achieve the vision of the institution, to develop all round personality of the mentees on progressive lines.

3) The context:

The nature of the student's background catering to different socio- cultural and economic diversity necessitates mentoring being opted as one of the best practices by the institution. The absence of

institutionalized system of having proper system of mentoring, guidance and counseling in the region along with the obvious fact that most of the students are from rural areas and first generation learners, makes it imperative on the part of the institution to provide mentoring guidance for all- round development of the students on academic as well as aesthetic lines. Moreover, it is aimed to align with the institutional mission and vision statement aiming to develop students and progressive lines to imbibe in the student's rational positive outlook towards life thereby making them responsible citizens.

4) The Practices:

Mentor- Mentee meeting is conducted every Saturday from 3:00 PM to 4:00 PM on a regular basis. The session is compulsory for every student's to attend the meeting.

The mentoring parameters are based on four aspects i.e. academic, attendance, career and general.

The mode of communication between the mentor and mentee can be established through different modes namely- In-person, and Phone.

The grievances of the mentees are taken up by the mentor and if necessary it is forwarded to the principal for necessary remedial actions.

5) Evidence of Success:

Improvement in mentees discipline, interaction, attendance and communication skills.

It is possible to mentor to resolve personal issues of mentees.

Mentor would become part of their mentees family.

Establishment of a vibrant relationship between mentor and mentees which have provided a congenial atmosphere in the classroom as well as in the college.

6) Problems encountered and resources required:

Mentor can't resolve financial constraints of mentees because the institution is dependent on grants; financial assistance may not possible in all the situations.

Best Practices –II

1) Title of the Practice: Green Practices

Objectives of the Practice:

Nature is integral part of human beings because development of nature and green atmosphere is depending on mankind. There is a strong bond between nature and mankind. Survival of mankind without nature is impossible. Nature has the ability to protect us and also offers a protective layer which guards as against all kinds of damages and harms.

- The main aim is to establish green atmosphere in a healthy environment.
- To promote ecological balance in the nature.
- To guide the students plant trees equal to the population.
- Uplift the quality of environment through active planting.
- To create environmental awareness among the students.

- To enhance existing greened areas in the environment.
- To establish a good relationship and development of eco –friendly system.
- To ensure more plantation of different fruits and other useful plants & trees.
- To enhance the values of plants & environment among the students.

2) The Context:

The very noble objective of “Plantation programme” is to save and protect the environment by plantation work” with under given points:-

To rising up the level of the student thinking regarding plantation work.

To ensure the sincerity of the students regarding the values of trees & plants.

To inculcate the programme of plantation can change the heart & hobbies of students to produce more oxygen.

3) The Practice:

It is very crucial to plant many trees, herbs and climbers because these are the carriers of rain and cloud. Only the nature has capacity to turn up the balance of nature to produce oxygen, but it is only possible when our surroundings are full of trees and plants. Such type of programme is only possible when our new generation become sincere and active towards plantation programme .

4) Evidence of success:

It is the results of program that more than 80% of students are actively take part in the program of the “plantation” our college. They are inspired to go quickly on the path of the plantation for balance the nature and up-gradation of environment.

File Description	Document
Best practices as hosted on the Institutional website	View Document

7.3 Institutional Distinctiveness

7.3.1

Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

1. The performance of the institution in one area distinctive to its vision: The college is a co-educational institution situated in an economically backward and rural area of Wardha district. The college offers under graduate and Post graduate programs both in Commerce Management and Computer Science stream to the aspiring youths of the district. At present there are different departments which offer Computer Science and Commerce Management courses only. Every year large number of rural students (Girls and Boys) takes admission in different courses offered by the college and the college makes it sure to provide all the basic need-based facilities to students as per the direction of the University and the State Government. The College always aspires to help poor and needy students so that they can overcome their academic hurdles, as an initiative the college has established a BOOK BANK wherefrom poor and needy students can avail free books on yearly basis. The college also undertakes several initiatives to sensitize students to gender equity, energy conservation measures, inclusiveness, human values etc. Keeping all these in view, the college organizes several programs such as lectures, popular talks, workshops, seminars, sports competition, activities , Extension Activity Committee of the college at a regular interval in the college campus as well as in the local areas. The college always ensures participation of students as well as of the local people in such programs of the college. So that students and local people can be sensitized to such issues. Besides, local people are allowed to use all the avail facilities of the college such as the playground for running, walking and sports activities for their physical development, the college auditorium for cultural activities and conferences etc. Therefore, it can be said that the college provides quality education and opportunities to students as well as to local people for their intellectual and emotional growth through different programs which are relevant and responsive to the needs of the rural and educationally backward society of this region of the state.
2. The performance of the institution in one area distinctive to its priority: College gives priority to promote education to poor students of rural background. The students of the locality can't afford their education in the urban colleges, due to several reasons basically financial. So, our college provides academic environment to those aspiring students of the rural area so that they can move ahead in their academic endeavor. Keeping holistic development of the students in view, the college encourage them to participate in extracurricular activities (cultural, literary and sports) so that they cop up with students of the main stream. Besides, the college also organizes several talks, seminars, workshops etc., to apprise students to the burning national and international issues.

File Description	Document
Appropriate web in the Institutional website	View Document

5. CONCLUSION

Additional Information :

CONCLUSION

RAICSIT College runs various Courses like (UG) BCA, B.Com (Computer Application), BBA and PG Courses like MBA and MCA .

It is a pioneer, self-financing, co-educational Institution. It is affiliated to the Rashtrasant Tukadoji Maharaj Nagpur University. Well equipped laboratories, rich library, qualified and experienced staff high academic standard have made the institute one of the premier institutions in Maharashtra The Agnihotri group of Institutions is a large tree of education in this region which is flowering and fruiting since last decades . The branch to this tree in the form of college RAICSIT started in 2007. The idea was to give facility to brilliant students of this region for computer science and Managment education . In addition to the academic education we are also interested in developing Indian Sanskar, culture and discipline among students. We wish to enhance our wings at global level and launch academic programs in collaboration with international universities and institutions. We look forward for bright, excellent and meaningful future of our students.

RAICSIT brings the Souvenir which is annual Edition. Raicsit celebrates the success of PH.D candidates annually by Facilitating them in the college by Awarding them and also every year the renown personalities are invited in the college for their great work for society.

To preserve and nurture the bond with its alumni, the college maintains an active Alumnae Association.

Concluding Remarks :

In our institute RAICSIT (Ranibai Agnihotri Institute of Computer Science and Information Technology) students have been working with industry in the form of internships and sponsored projects. Apart from this, every programme has a “Center of Excellence” in the position area for encouraging research and innovation culture. Various projects are developed in the Center of Excellence in association with industries.

RAICSIT has highly motivated and qualified faculty members including PhDs.

Few of the activities include seminars and Industrial visits.The institute has a strong alumni network which is evident through regular alumni interactions guiding the students in terms of project development and placement preparations.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification																														
1.2.1	<p>Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years)</p> <p>Answer before DVV Verification :</p> <p>Answer After DVV Verification :24</p> <p>Remark : DVV has made changes as per supporting document's shared in SSR</p>																														
1.3.2	<p>Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)</p> <p>1.3.2.1. Number of students undertaking project work/field work / internships</p> <p>Answer before DVV Verification : 114</p> <p>Answer after DVV Verification: 172</p> <p>Remark : DVV has made changes as per supporting's shared in SSR.</p>																														
1.4.1	<p><i>Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website</i></p> <p>Answer before DVV Verification : C. Feedback collected and analysed</p> <p>Answer After DVV Verification: B. Feedback collected, analysed and action has been taken and communicated to the relevant bodies</p> <p>Remark : DVV has made changes as per supporting's shared by HEI.</p>																														
2.1.1	<p>Enrolment percentage</p> <p>2.1.1.1. Number of seats filled year wise during last five years (Only first year admissions to be considered)</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>240</td> <td>148</td> <td>142</td> <td>102</td> <td>113</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>240</td> <td>148</td> <td>142</td> <td>86</td> <td>113</td> </tr> </tbody> </table> <p>2.1.1.2. Number of sanctioned seats year wise during last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	2022-23	2021-22	2020-21	2019-20	2018-19	240	148	142	102	113	2022-23	2021-22	2020-21	2019-20	2018-19	240	148	142	86	113	2022-23	2021-22	2020-21	2019-20	2018-19					
2022-23	2021-22	2020-21	2019-20	2018-19																											
240	148	142	102	113																											
2022-23	2021-22	2020-21	2019-20	2018-19																											
240	148	142	86	113																											
2022-23	2021-22	2020-21	2019-20	2018-19																											

460	460	460	460	460
-----	-----	-----	-----	-----

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
460	340	340	340	340

Remark : DVV has made changes as per prescribed format shared by HEI.

5.1.2 ***Following capacity development and skills enhancement activities are organised for improving students' capability***

1. ***Soft skills***
2. ***Language and communication skills***
3. ***Life skills (Yoga, physical fitness, health and hygiene)***
4. ***ICT/computing skills***

Answer before DVV Verification : B. 3 of the above

Answer After DVV Verification: C. 2 of the above

Remark : DVV has made changes as per documents shared by HEI and 2 of above option has been selected as we have received geo tagged photographs of ICT/computing skills and Soft Skills.

6.3.3 ***Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years***

6.3.3.1. Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
3	3	3	1	3

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
3	3	3	1	3

6.3.3.2. Number of non-teaching staff year wise during the last five years

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
---------	---------	---------	---------	---------

26	26	26	26	26
----	----	----	----	----

Remark : DVV has made changes as per the document shared by the HEI

2.Extended Profile Deviations

Extended Profile Deviations
No Deviations